SAKTHI AND ASSOCIATES
Chartered Accountants
Proprietrix : **Sakthi Ampalikai. P** M.Com., F.C.A

No: 33, MIG Block-1,
4th Main Road, Kottur Gardens,
Chennai - 600 085.
Mobile : +91 98416 96428
Email : sakthi@sakthiandassociates.com
Web : www.sakthiandassociates.com

Date: 22-12-2025.
Place: Chennai.

From,
CA. Sakthi Ampalikai. P. M.Com., F.C.A
Sakthi and Associates
#33, MIG Block-1, 4th main road
Kottur Gardens,
Chennai – 600 085.

To,
The Officer,
The Institute of Chartered Accountants of India,
M.G.Road,
Nungambakkam,
Chennai – 600 034.

Dear Sir/Madam,

Sub: Requesting to put up our Notice of Vacancy for Articles and Audit Assistants on your premises.

We have urgent requirement for article clerks for our firm M/s. Sakthi and Associates. Please find the Notice of Vacancy attached, kindly request you to put up the same at your premises.

SAKTHI AND ASSOCIATES CHENNAI-85 CHARTERED ACCOUNTANTS

Thanks and Regards,

CA. Sakthi Ampalikai .P
Sakthi and Associates

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WE'RE HIRING – ARTICLE CLERKS & AUDIT ASSISTANTS

We are happy to announce **immediate openings** at our firm for enthusiastic and motivated students who are eager to learn and grow with us.

Open Positions:

1. **ARTICLE CLERKS**
2. **AUDIT ASSISTANTS** – B.Com Freshers/CA intermediate single group cleared candidates/ Candidates who have completed articleship.

Who Can Apply?

We are looking for **energetic and curious learners** who are serious about building a strong foundation in accounting, audit, and taxation. If you have:

- Good communication and interpersonal skills
- A positive attitude and willingness to learn
- Basic conceptual clarity
- Interest in practical exposure and professional growth

…then you'll fit right in!

What You'll Get:

- A **friendly, supportive, and learning-oriented work environment**
- **Bi-monthly mentoring and training sessions** to help you perform better at work and prepare for CA exams
- **Liberal leave policy** to comfortably manage exams, classes, and personal commitments
- **Hands-on training and complete guidance** from experienced professionals
- **Direct exposure** to Partners and clients, helping you gain real-world confidence
- **Practical exposure** in:
  - Statutory, Tax & Internal Audits
  - Direct & Indirect Taxation (including International Taxation)
  - ROC Compliances
  - Other allied professional areas
- Opportunities to **work independently**, take responsibility, and **lead small teams**

Stipend / Salary:

Salary would be **higher than the industry standards** for the right candidates and also based on qualification and performance.

About Us:

To know more about our firm:

- Visit our website: www.sakthiandassociates.com

How to Apply:

Interested students can:

- **Walk in directly**, or
- **Send your resume / chat with us on WhatsApp: 98416 96428**

SAKTHI AND ASSOCIATES CHENNAI-85 CHARTERED ACCOUNTANTS